

## Laptop Setup Instructions (USB Dock)

1. Get Ready for installation.

Start by unpacking the box and identifying the components.

What's in the box?

- Laptop
- Laptop Power Cord
- Mouse
- Mouse pad
- Keyboard
- Headset
- Docking Station (Optional)
- Monitor
- Monitor Power Cord
- Display Port Cable
- Ethernet Cat5e Cable
- USB-C to Ethernet Adapter (Only some Laptop models)
- 2. Plug everything in.

Now it is time to get your Laptop hooked up.

If a Docking Station was included, you will connect the cables to the Docking Station. If a Docking Station was NOT included, then you will connect the cables directly to the Laptop.

**NOTE:** See Appendix A for a docking station diagram.

 The Mouse, Keyboard and Headset have a USB connector. These can plug into any available USB port on your Laptop or Docking Station if supplied.



• Use the DisplayPort cable to connect the monitor to the Laptop (or to the Docking Station if supplied). DisplayPort connectors are rectangular with a notch on one corner.



 Connect the Ethernet Cat5e cable to the Laptop Ethernet port (or to the Docking Station if supplied) and to your home internet router.

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**NOTE:** If the USB-C to Ethernet adapter is included, then plug the Ethernet cable into the Laptop USB-C connector using the adapter. Do not plug it into the dock. After completing this setup, and powering on the system, the dock will be enabled. Once that has completed, you can move the ethernet cable to the dock and no adapter is needed.



- Connect the Laptop power cord to the Laptop power port (or to the Docking Station if supplied) and to an electrical outlet.
- Connect the Monitor Power cord to the Monitor and to an electrical outlet.
- If supplied, connect the Docking Station power cord to the Dock and to an electrical outlet
  - Connect the Docking station to the Laptop.





3. Configure your workspace for comfort and productivity.



- 4. The system is now ready to be turned on.
  - Press the power button to turn on the Laptop. If docked, the press the power button on the Docking.
  - Press the power button on the Monitor to turn it on.

## Appendix A: Docking Station Diagram

- 1. USB Ports (Use for Keyboard and Mouse)
- 2. VGA Monitor port (not used)
- 3. USB-C & Display port
- 4. RJ-45 Port (Use for Ethernet cable)
- 5. Power light
- 6. Power port
- 7. USB-C Thunderbolt port
- 8. Display Ports (Use for Monitor)

